

**NICOLET AREA TECHNICAL COLLEGE
DISTRICT BOARD**

**Minutes of the Regular Meeting
Monday, October 28, 2019**

CALL TO ORDER

Board Vice Chair Martini called the meeting to order at 4:31 pm in the Red Oak Center, Fireside Room 102 on the Nicolet College Campus in Rhinelander, Wisconsin.

ROLL CALL

Board members present: Bob Egan, Rubie Gauthier (via phone), Dianne Lazear, Bob Martini, Linda Skallerud, Ryan Zietlow

Board members absent: Scott Foster, Sharon Nielsen, David Solin

Recorder: Anne Wiedmaier

Notice of the meeting was provided to the media and posted.

Also present: Sandy Bishop, Samantha Bullard, Kate Ferrel, Dan Groleau, Sarah Gruber, Chad Lashua, Leslie Lukas, Greg Miljevich, Richard Nelson, Terry Rutlin, Erika Warning, Anne Wiedmaier

APPROVAL OF AGENDA

LAZEAR MADE A MOTION, SECONDED BY SKALLERUD TO APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

1. Public Input – Board Chair Nielsen asked for public input. There was none.

CONSENT AGENDA

2. Approval of the Minutes of the Regular Meeting 9/16/19
3. Ratification of HSED and Credit-Based High School Program Contracts #20-03 through #20-12
4. Ratification of Business, Industry, and Government Contracts #2020-0056 through #2020-0075
5. Recap of Expenses, Status of College Accounts, Operational Cost Recap of Expenses and Approval of Bills Payable

EGAN MADE A MOTION, SECONDED BY ZIETLOW, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE CONSENT AGENDA ITEMS 2, 3, 4, AND 5. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

REGULAR AGENDA

6. Action on the 2019-2020 Mill Rate – Chad Lashua, Procurement and Financial Services Administrator, reviewed property valuation information and asked the Board to set the 2019-2020 mill rate.

LAZEAR MADE A MOTION, SECONDED BY SKALLERUD THAT THE NICOLET COLLEGE BOARD SECRETARY BE DIRECTED TO INFORM THE TOWNS/CITIES IN THE NICOLET AREA TECHNICAL COLLEGE DISTRICT THAT THE 2019-2020 MILL RATE FOR THE GENERAL OPERATIONS OF THE

DISTRICT BE ESTABLISHED AT 0.22967 PER \$1,000 OF EQUALIZED VALUATION, AND THE MILL RATE FOR THE DEBT RETIREMENT THROUGH THE DEBT SERVICE FUND BE ESTABLISHED AT 0.14910 PER \$1,000 OF EQUALIZED VALUATION, WITH THE TOTAL LEVY BEING ASSESSED AT A RATE OF 0.37877 PER \$1,000 OF EQUALIZED VALUATION. MOTION CARRIED UNANIMOUSLY ON ROLL CALL VOTE.

7. Vendors with Whom the College Does More Than \$50,000 Annually – Chad Lashua, Procurement and Financial Services Administrator, provided this annual report.
8. Designation of Assistant Directors – Board Vice Chair Martini asked the Board to approve this annual routine resolution.

ZIETLOW MADE A MOTION, SECONDED BY EGAN THAT THE NICOLET AREA TECHNICAL COLLEGE BOARD OF TRUSTEES, FOR PURPOSES OF WISCONSIN'S CODE OF ETHICS FOR PUBLIC OFFICIALS AND EMPLOYEES, SEC. 19.41 THROUGH 19.59, STATS., DESIGNATES THE FOLLOWING POSITIONS DEPUTY, ASSOCIATE, OR ASSISTANT DISTRICT DIRECTORS AND INDICATES ITS UNDERSTANDING THAT THE CURRENT OCCUPANTS OF THOSE POSITIONS AND THE SUCCESSORS TO THOSE POSITIONS ARE STATE PUBLIC OFFICIALS TO WHOM WISCONSIN'S ETHICS CODE APPLIES:

1. RICHARD NELSON, PRESIDENT
2. KATHLEEN FERREL, EXECUTIVE VICE PRESIDENT OF ACADEMIC AND STUDENT AFFAIRS
3. SANDY BISHOP, EXECUTIVE DIRECTOR FOR ECONOMIC AND COMMUNITY DEVELOPMENT
4. JOHN VAN DE LOO, CHIEF FINANCIAL OFFICER
5. GREG MILJEVICH, CHIEF INFORMATION OFFICER
6. DANIEL GROLEAU, DIRECTOR OF HUMAN RESOURCES

MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

9. Dual Enrollment Presentation – Sarah Gruber, Dual Credit Coordinator, provided an overview of dual enrollment offerings and future opportunities for the college's K-12 partners. Leslie Lukas, Dual Credit Academic and Career Advisor, shared her own experiences as a former dual enrollment student and now as a Nicolet College advisor.
10. Technology Landscape Update – Greg Miljevich, Chief Information Officer, provided a technology update focusing on minimizing complexity, product delivery, and cloud computing.
11. CBExchange Digital Storytelling Contest Video Submission – President Nelson extended his congratulations to the Marketing Team for their first place winning video for the nationwide Competency-Based Education (CBE) Digital Storytelling video contest. The Board viewed the Nicolet College CBE winning video and also extended its congratulations to the Marketing Team and College.
12. Items for Information Only – Not for Board Action
 - a) Staff Transitions
 - b) Annual Renewal of the Memorandum of Understanding (MOU) between the Nicolet College Foundation and Nicolet College. No changes have been made to the MOU, which was originally approved by the Board on September 18, 2017.

- c) Upcoming Events
 - a. October 30 through November 2 – District Boards Association Meeting in Pewaukee, WI
 - b. No November meeting
 - c. December 9 – BOT Meeting
 - d. December 14 – Nicolet College Graduation Ceremony

STATEMENT OF UNDERSTANDING

None

ADJOURNMENT

ZIETLOW MADE A MOTION, SECONDED BY EGAN, TO ADJOURN THE MEETING AT 5:44 PM. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.