

**NICOLET COLLEGE DISTRICT BOARD
MINUTES OF THE REGULAR MEETING
Monday, March 21, 2022**

The Board of Trustees participated in a tour of the Birchwoods Center prior to the regular meeting; however no business was discussed.

CALL TO ORDER/OPEN MEETING STATEMENT

Board Chair Zietlow called the meeting to order at 5:48 pm.

ROLL CALL

Board members present: Dianne Lazear, Bob Martini, Bob Mott, Sharon Nielsen, Joseph Salzer (virtual), and Ryan Zietlow

Board members absent: Bob Egan, Scott Foster, Stephanie Schmidt

Also present: Sandy Bishop, President Kate Ferrel, Greg Miljevich, Terry Rutlin, John Van De Loo, Erika Warning-Meyer, Laura Wind-Norton

Recorder: Anne Wiedmaier

Chair Zietlow suggested the following amendment to the agenda:

- Item 11 Student Perspective – removed.
- Item 12 Board Development – tabled to April meeting.

PUBLIC INPUT Ms. Wiedmaier reported there were no requests for public input.

4. Approval of Agenda

MOTT MADE A MOTION, SECONDED BY LAZEAR THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA AS PRESENTED. MARTINI RESTATED THE AMENDMENT TO AGENDA ITEMS 11 AND 12. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE FOR THE AMENDED AGENDA.

CONSENT AGENDA

5. Approval of the Minutes of the Regular Meeting on 2/21/22
6. Ratification of HSED Contract #22-15
7. Ratification of Business, Industry, and Government Contract #2022-0075 through #2022-0078
8. Recap of Expenses, Status of College Accounts, Operational Cost Recap of Expenses, and Approval of Bills Payable

MOTT MADE A MOTION, SECONDED BY LAZEAR THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE CONSENT AGENDA ITEMS 5, 6, 7, AND 8 AS PRESENTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

REGULAR AGENDA

9. Introduce College Staff Present – President Ferrel introduced Culinary Arts Instructor Vicki Mendham and Culinary Arts student, Maja Holcomb to the Board.
10. Culinary Arts Program Presentation – Vicki Mendham, Culinary Arts Instructor provided an overview of the program and shared strategies the program incorporated to survive through the pandemic. Maja Holcomb, Culinary Arts student shared her journey and accomplishments in Culinary Arts.
11. Student Perspective – This item was removed from the agenda.
12. Board Development – This item was tabled to the April 18 meeting.
13. President Evaluation and Compensation Committee (PECC) Update – Dianne Lazear, PECC member reviewed the presidential evaluation form and sought approval from the Board. The length, depth, and focus of the form was discussed.

The following methods of communication with the Board and President were agreed upon.

- A Quarterly Snapshot will be provided to the Board by the President on a quarterly basis.
- A Presidents Report will be a recurring agenda item going forward as a means for the President to keep the Board updated on current items of interest.

ZIETLOW MADE A MOTION, SECONDED BY NIELSEN TO ACCEPT THE PRESIDENTIAL EVALUATION AS PRESENTED. MOTION CARRIED ON A MAJORITY VOICE VOTE WITH MARTINI OPPOSED.

14. Items for Information Only – Not for Board Action
 - a.) Employee Transitions
 - b.) Quarterly Snapshot
 - c.) COVID-19 Update
 - d.) Upcoming Events:
 - April 13 – Birchwoods Center Open House 4:30 - 7:00 pm
 - April 18 – BOT Meeting
 - April 23 – Graduation at Rhinelander Community Dome 10:00 am
 - April 28 – 30 District Boards Association Spring Meeting – Milwaukee, Topic: Accreditation
 - May 16 – BOT Meeting

STATEMENT OF UNDERSTANDING

ADJOURNMENT

NIELSEN MADE A MOTION SECONDED BY LAZEAR AT 6:50 PM TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.