



MINUTES OF NICOLET COLLEGE DISTRICT BOARD

REGULAR MEETING

Tuesday, October 24, 2023, 4:30 p.m.

**Nicolet College Campus,
Red Oak Center – Room 102 (or Virtual)
Rhineland, WI**

1. CALL TO ORDER | OPEN MEETING STATEMENT

Board Chair Lazear called the meeting to order at 4:33 p.m.

2. ROLL CALL

Board members present: Abbey Dall, Dianne Lazear, Bob Martini, Joe Salzer, Stephanie Schmidt

Board Member(s) excused: Bob Egan, Scott Foster, Bob Mott

Board Member(s) joining later: Melinda Young

Also present: President Ferrel, Ray Lemke, Jason Goeldner, Al Javoroski, Ellen Mathein, Gary Zarda, Heather Schallock, Regis Brost, Greg Miljevich, Brynlei Kuhn, Kristina Aschenbrenner

Recorder: Kris Peeters

3. PUBLIC INPUT

Peeters reported there were no requests for public input.

4. APPROVAL OF AGENDA

SCHMIDT MADE A MOTION, SECONDED BY MARTINI, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

CONSENT AGENDA

*5. Approval of the Minutes of the Regular Meeting on 9/19/2023

*6. Ratification of HSED Contracts and Credit-Based High School Program Contracts #24-01 through #24-05

*7. Ratification of Business, Industry, and Government Contracts

*8. Recap of Expenses, Status of College Accounts, Operational Cost Recap of Expenses, and Approval of Bills Payable

*9. Employee Hires and Exits

LAZEAR MADE A MOTION, SECONDED BY SCHMIDT, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE CONSENT AGENDA ITEMS 5, 6, 7, 8 AND 9. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

REGULAR AGENDA

10. Introduction of Student Board Representative – President Ferrel introduced Brynlei Kuhn. Ms. Kuhn serves as the new student Board of Trustee Representative.
11. *Action on the 2023-2024 Mill Rate – Kristina Aschenbrenner, Vice President of Administration reviewed property valuation and asked the Board of Trustees to set the 2023-2024 Mill Rate.

MOTION: THAT THE NICOLET COLLEGE BOARD SECRETARY BE DIRECTED TO INFORM THE TOWNS/CITIES IN THE NICOLET AREA TECHNICAL COLLEGE DISTRICT THAT THE 2023-2024 MILL RATE FOR THE GENERAL OPERATIONS OF THE DISTRICT BE ESTABLISHED AT \$0.12348 PER \$1,000 OF EQUALIZED VALUATION, AND THE MILL RATE FOR THE DEBT RETIREMENT THROUGH THE DEBT SERVICE FUND BE ESTABLISHED AT \$0.01576 PER \$1,000 OF EQUALIZED VALUATION, WITH THE TOTAL LEVY BEING ASSESSED AT A RATE OF \$0.13923 PER \$1,000 OF EQUALIZED VALUATION. MARTINI MADE A MOTION, SECONDED BY SALZER. ROLL CALL VOTE DALL-YES, LAZEAR-YES, MARTINI-YES, SALZER-YES, SCHMIDT-YES, YOUNG-YES, EGAN-EXCUSED, FOSTER-EXCUSED, MOTT-EXCUSED. MOTION PASSED ON A ROLL CALL VOTE.

12. Vendors with Whom the College Does More Than \$50,000 Annually – Kristina Aschenbrenner, Vice President of Administration provided this required annual update. All procurements over \$50,000 were obtained through an approved method; either RFP, state contract, or sole source documentation.
13. Employee Compensation – Kristina Aschenbrenner, Vice President of Administration provided a briefing on employee compensation. The Board of Trustees was asked to approve an employee stipend.

MOTION: THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE AN EMPLOYEE STIPEND. THIS STIPEND WILL REQUIRE A BUDGET MODIFICATION AT THE NOVEMBER 2023 NICOLET COLLEGE BOARD OF TRUSTEE MEETING. MARTINI MADE A MOTION, SECONDED BY SALZER. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

14. Approval of the Designation of Deputy, Associate, or Assistant District Directors – The Board was asked to approve this required annual resolution.

MOTION: THAT THE NICOLET AREA TECHNICAL COLLEGE BOARD OF TRUSTEES, FOR PURPOSES OF WISCONSIN' CODE OF ETHICS FOR PUBLIC OFFICIALS AND EMPLOYEES, SEC. 19.41 THROUGH 19.59, STATS., DESIGNATES THE FOLLOWING POSITIONS DEPUTY, ASSOCIATE, OR ASSISTANT DISTRICT DIRECTORS AND INDICATES ITS UNDERSTANDING THAT THE CURRENT OCCUPANTS OF THOSE POSITIONS AND THE SUCCESSORS TO THOSE POSITIONS ARE STATE PUBLIC OFFICIALS TO WHOM WISCONSIN'S ETHICS CODE APPLIES:

1. KATHLEEN FERREL, PRESIDENT
2. KRISTINA ASCHENBRENNER, VICE PRESIDENT OF ADMINISTRATION
3. ALAN JAVOROSKI, VICE PRESIDENT OF ACADEMIC AFFAIRS
4. HEATHER SCHALLOCK, VICE PRESIDENT OF COMMUNITY ENGAGEMENT AND EXECUTIVE DIRECTOR OF THE NICOLET COLLEGE FOUNDATION
5. GREG MILJEVICH, CHIEF INFORMATION OFFICER
6. ERIKA WARNING-MEYER, CHIEF OF STAFF

SCHMIDT MADE A MOTION, SECONDED BY SALZER. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

15. Approval of the Annual Renewal of the Memorandum of Understanding (MOU) between Nicolet College and the Nicolet College Foundation – Heather Schallock, Vice President of Community Engagement and Executive Director of the Nicolet College Foundation explained any changes made to the MOU and asked the Board of Trustees to approve the MOU.

MOTION: THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN NICOLET COLLEGE AND THE NICOLET COLLEGE FOUNDATION. THIS MOU IS REVIEWED AND RENEWED BY BOTH PARTIES ON AN ANNUAL BASIS. MARTINI MADE A MOTION, SECONDED BY YOUNG. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

16. Enterprise Resource Planning (ERP) Briefing – Regis Brost, Information Technology Instructor and ERP Project Manager provided a briefing on the college's ERP implementation.
17. Remote Work Briefing – Kristina Aschenbrenner, Vice President of Administration provided a briefing on remote work.
18. College Performance Indicators – Chair Lazear provided an update.
19. Policy Review – Committee members provided an update. Mott and Martini will report out on November meeting of policy 5.00 revisions. Chair Lazear requested volunteers for the next group of policies up for review. Dall and Lazear volunteered and will report out during January meeting on the 4.00 policy section. Martini suggested that we divide the 2.0 board policy section into three sections of work rather than two, given the size for this area. Kate and Dianne will divide into three sections.
20. Items for Information Only – Not for Board Action
 - *Horizons 2025 Update
 - Board Retreat – November 4 and 5, 2023
 - November 21 – BOT Meeting
 - December 19 – BOT Meeting

STATEMENT OF UNDERSTANDING

- Kate will connect with Dall and Lazear for the 4.00 policy work.

ADJOURNMENT

DALL MADE A MOTION SECONDED BY MARTINI AT 6:42 PM TO ADJOURN THE MEETING.
MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.