

**NICOLET COLLEGE DISTRICT BOARD
MINUTES OF THE REGULAR MEETING
Monday, May 16, 2022**

CALL TO ORDER/OPEN MEETING STATEMENT

Board Chair Zietlow called the meeting to order at 4:32 pm.

ROLL CALL

Board members present: Bob Egan (virtual), Scott Foster, Dianne Lazear, Bob Martini, Bob Mott, Sharon Nielsen, Joseph Salzer, Stephanie Schmidt, and Ryan Zietlow

Board members absent/excused: None

Also present or virtual: Sandy Bishop, Candy Dailey, Kate Ferrel, Joe Haferman, Lisa Hunt, Al Javoroski, Greg Miljevich, Terry Rutlin, John Van De Loo, Erika Warning-Meyer, Laura Wind-Norton, and Gary Zarda

Recorder: Anne Wiedmaier

PUBLIC INPUT Ms. Wiedmaier reported there were no requests for public input.

4. Approval of Agenda

MOTT MADE A MOTION, SECONDED BY FOSTER THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

CONSENT AGENDA

5. Approval of the Minutes of the Regular Meeting on 4/18/22

6. Ratification of Credit-Based and HSED Contracts #22-17 through #22-19

7. Ratification of Business, Industry, and Government Contract #2022-0083

8. Recap of Expenses, Status of College Accounts, Operational Cost Recap of Expenses, and Approval of Bills Payable

LAZEAR MADE A MOTION, SECONDED BY MARTINI THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE CONSENT AGENDA ITEMS 5, 6, 7, AND 8 AS PRESENTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

REGULAR AGENDA

9. Introduce College Staff Present – President Ferrel introduced college staff attending the meeting.

10. Student Perspective – Lisa Hunt, Student Representative to the Board of Trustees (BOT) shared a student update.

11. Recognition of Lisa Hunt – Board Chair Zietlow thanked Lisa Hunt for her service as the Student Representative to the Board of Trustees from September 2021 to May 2022. Hunt shared her

12. Phlebotomy Certificate – Candy Dailey, Dean of Health Occupations, and Joe Haferman, Registrar, provided an overview of the 12-week Phlebotomy Certificate which was created to meet employer demand.
13. Annual Tuition Remission Report – Joe Haferman, Registrar, presented this annual report and stated there were no requests for out-of-state tuition requests for the 2021-2022 academic year.
14. Budget Update –
 - John Van De Loo, Vice President of Finance and Administration, presented an update and overview on the proposed 2022-2023 Nicolet College Budget.
 - Al Javoroski, Vice President of Academic Affairs; Erika Warning-Meyer, Vice President of Enrollment and Student Affairs; and Greg Miljevich, Chief Information Officer; shared position updates in their areas.
 - Board Member Martini expressed his concern that the student to success coach ratio of 1:130 was too high. After discussion, the Board extended their support for the addition of another success coach to lower the student to success coach ratio.
15. President Evaluation and Compensation Committee (PECC) Update
 - a.) Review the remaining evaluation timeline.
 - Dianne Lazear, Board Vice Chair, reviewed important upcoming dates regarding the presidential evaluation process.
 - b.) Demonstration on accessing the online trustee survey.
 - Anne Wiedmaier, Executive Assistant to the President and Board, demonstrated how to access the online trustee survey for the presidential evaluation.
 - c.) Establish date and time for June 5-14 BOT Special Meeting to prepare for president's review.
 - NIELSEN MADE A MOTION, SECONDED BY LAZEAR THAT THE NICOLET COLLEGE BOARD OF TRUSTEES HOLD A SPECIAL MEETING ON WEDNESDAY, JUNE 8, 2022 AT 3:00 PM TO PREPARE FOR PRESIDENT FERREL'S PERFORMANCE REVIEW. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.
 - d.) Establish date and time for June 21-25 BOT Special Meeting to determine contract adjustments.
 - NIELSEN MADE A MOTION, SECONDED BY LAZEAR THAT THE NICOLET COLLEGE BOARD OF TRUSTEES HOLD A SPECIAL MEETING ON THURSDAY, JUNE 23, 2022 AT 3:00 PM TO DETERMINE CONTRACT ADJUSTMENTS FOR PRESIDENT FERREL. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.
16. District Boards Association (DBA) Meeting Recap – Ryan Zietlow, Board Chair, provided a handout and shared his key takeaways from the Spring DBA meeting.
17. President's Report – President Ferrel provided an update on the month's events and stated she would email a copy to the Board of Trustee members.
18. Items for Information Only – Not for Board Action
 - a.) Draft BOT meeting schedule for 2022-2023
 - b.) Employee Transitions
 - c.) Upcoming Events:
 - June 20 – BOT Public Hearing on the Budget & Regular Meeting

- July 11 – BOT Annual Organizational Meeting
- July 21-23 – DBA Meeting @ Wausau, Topic: DEI Update
- SAVE THE DATE: Higher Learning Commission Annual Conference March 26-28, 2023.

STATEMENT OF UNDERSTANDING

ADJOURNMENT