

**NICOLET AREA TECHNICAL COLLEGE
DISTRICT BOARD**

**Minutes of the Regular Meeting
Monday, March 19, 2018**

CALL TO ORDER

Board Chair Martini called the meeting to order at 4:30 pm in the Red Oak Center, Fireside Room on the Nicolet College Campus in Rhinelander, Wisconsin.

ROLL CALL

Board members present: Kimberly Baltus, Bob Egan, John Johnson III, Bob Martini, Sharon Nielsen, Linda Skallerud, David Solin, Jennifer Vogler, Ron Zimmerman

Board members absent: None

Recorder: Anne Bonack

Notice of the meeting was provided to the media and posted.

Also present: Sandy Bishop, Annie Craven, Ned A. Daniels, Ned M. Daniels III, Cindy Domaika, Kate Ferrel, Dan Groleau, Kelly Haverkamp, Joe Hegge, Chuck Kopp, Penny Kuckkahn, Jeff Labs, Greg Miljevich, Richard Nelson, Terry Rutlin, John Van De Loo

APPROVAL OF AGENDA

ZIMMERMAN MADE A MOTION, SECONDED BY EGAN, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

ROUTINE ITEMS

1. Public Input
None

CONSENT AGENDA

2. Approval of the Minutes of the Regular Meeting 2/19/18
3. Ratification of Business, Industry, and Government Contracts #20180108 - #20180120
4. Status of College Accounts, Operational Cost, Recap of Expenses, and Approval of Bills Payable

SOLIN MADE A MOTION, SECONDED BY VOGLER, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE CONSENT AGENDA ITEMS 2, 3, AND 4. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

REGULAR AGENDA

5. Heavy Equipment Operator Program Overview
Jeff Labs, Dean of Trade and Industry/Apprenticeship and Sandy Bishop, Dean of Workforce and Economic Development, provided an overview of the Heavy Equipment Operator Program. Bishop introduced Ned Daniels, graduate student of the Heavy Equipment Operator Program. Daniels shared

Approved 5/21/18

the program was very beneficial to him and provided him with plenty of hands-on training, machine maintenance, site preparation, and on-the-job safety training.

6. Student Enrollment Update

Kate Ferrel, Executive Vice President of Academic and Student Affairs, stated student enrollment has decreased slightly compared to spring 2017. Ferrel remains optimistic sharing fall 2018 inquiries have increased over ten percent from this time last year. Ferrel added the department seeks continuous improvement and acquired the early alert and student retention software “Starfish,” which will be demonstrated to the Board in fall 2018.

7. Open Educational Resources Overview

Penny Kuckkahn, Director of Instructional Effectiveness and Flexible Learning, and Cindy Domaika, Manager of Open and Instructional Resources, explained Open Educational Resources (OER) are teaching and learning materials that are open licensed and freely available. The materials can be accessed, revised to specific content, and redistributed to students. Nicolet students saved over \$80,000 in the 17-18 academic year by using OER textbooks and other resources. President Nelson recognized Domaika for her influence of utilizing OER materials and remaining student focused.

8. Items for Information Only – Not for Board Action

- a) *Staff Transitions
- b) BOT Outstanding Service Award - selection at April meeting
- c) Calendar of Events
 - April 12-14 – District Boards Association Meeting in Fennimore
 - April 16 – Board of Trustees Meeting
 - May 19 – Graduation
 - May 21 – Board of Trustees Meeting

STATEMENT OF UNDERSTANDING

ADJOURNMENT

NIELSEN MADE A MOTION, SECONDED BY JOHNSON, TO ADJOURN THE MEETING AT 5:30 PM. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.