CALL TO ORDER
Chairperson Zimmerman called the meeting to order at 5:00 p.m. in the University Transfer Center Fireside Room on the Nicolet College Campus in Rhinelander, Wisconsin.

ROLL CALL
Board members present: Bob Egan, Dave Hintz, Amy Jacobs, Kim Odekirk, Deanna Pierpont, Ron Zimmerman and Student Representative Tony Bellman.

Board members absent: Jeaninne Bruguier, Marcie Metropulos and Thom Umlauf.

Also present: President Burmaster, Jamie Bradley, Barb Buckel, Bev Damos, Joel DeNamur, Sharon Gobert, Dan Groleau, Roxanne Lutgen, Mark Nebgen, Rose Prunty, Michele Regenold, Kyle Rogers of The Northwoods River News, Terry Rutlin, Ronald Skallerud, Kenneth Urban, John Van De Loo, Pete Vanney and Laura Wind-Norton.

Recorder: Anne Bonack
Notice of the meeting was provided to the media and posted.

APPROVAL OF AGENDA
HINTZ MADE A MOTION, SECONDED BY PIERPONT TO APPROVE THE AGENDA AS DISTRIBUTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

ROUTINE ITEMS
1. Public Input.
   Laura Wind-Norton commented on agenda item #11.

CONSENT AGENDA

   PIERPONT MADE A MOTION, SECONDED BY ODEKIRK, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE CONSENT AGENDA, ITEMS 2, 3, AND 4. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

REGULAR AGENDA
5. Student Profile. Jamie Bradley received her Associate degree in Graphic Design this past weekend from Nicolet College. Bradley shared with the Board her appreciation of the staff, small class size, and
convenience of Nicolet College. Bradley played the video she created for the National Forest Service to the Board. Questions from the Board were addressed by Bradley.

6. **Update on Collective Bargaining.** Human Resources Director Groleau stated a tentative agreement with the Nicolet Area Technical College Support Personnel Union (NATCSPU) has been reached. Groleau asked the Board to ratify the agreement.

   JACOBS MADE A MOTION, SECONDED BY PIERPONT THAT THE NICOLET COLLEGE BOARD OF TRUSTEES RATIFY THE TENTATIVE AGREEMENT WITH THE NICOLET AREA TECHNICAL COLLEGE SUPPORT PERSONNEL UNION (NATCSPU). MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

7. **Modification of the 2012-2013 Budget.** Director of Accounting and Business Services Van De Loo asked the Board to approve the budget modification which reflects adjustments to the budgeted revenues and expenditures related to additional grants, equipment, and the early payoff of debt. Questions from the Board were addressed by Van De Loo.

   JACOBS MADE A MOTION, SECONDED BY EGAN THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE MODIFICATION OF THE 2012-2013 BUDGET TO REFLECT A CHANGE IN REVENUES AND EXPENDITURES RELATED TO ADDITIONAL GRANTS, EQUIPMENT, AND THE EARLY PAYOFF OF DEBT IN ACCORDANCE WITH THE WISCONSIN STATE REQUIREMENTS. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

8. **2013-2014 Budget Update.** Director of Accounting and Business Services Van De Loo provided a comparison of the 2012-2013 and 2013-2014 Nicolet College budget based on preliminary numbers. Questions from the Board were addressed by Van De Loo.

9. **Nicolet Three-Year Facilities Planning Guide.** Vice President Lutgen and Facilities Director Vanney requested authorization to submit to the state office the Nicolet College Three-Year Facilities Planning Guide. The purpose of this annual report is to provide a three fiscal year outlook to the Wisconsin Technical College System (WTCS) Board. The plan will be accepted and reviewed by the WTCS Board but no action will be taken. As each project emerges it will be subject to review and approval pursuant to Section 38.04 of the Wisconsin Statutes. Questions from the Board were addressed by Lutgen and Vanney.

   JACOBS MADE A MOTION, SECONDED BY PIERPONT THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE SUBMISSION OF THE NICOLET AREA TECHNICAL COLLEGE THREE-YEAR FACILITIES PLAN, 2013-2016 TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM (WTCS) STATE BOARD. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.
10. **Contract Training Rates.** Executive Dean Skallerud asked the Board of Trustees for approval of the 2013-2014 fee schedule for 38.14 contracts. Questions from the Board were addressed by Skallerud.

JACOBS MADE A MOTION, SECONDED BY PIERPONT THAT IN RELATION TO 38.14 CONTRACT TRAINING AND TECHNICAL ASSISTANCE THE NICOLET COLLEGE BOARD OF TRUSTEES ACTS TO:

- MAINTAIN THE IN-DISTRICT HOURLY RATE OF $140
- MAINTAIN THE OUT-OF-DISTRICT HOURLY RATE OF $140 (PLUS TRAVEL RELATED EXPENSES AS PER CURRENT GUIDELINES); IN CASES OF OUT-OF-STATE CONTRACTS WHERE THIS HOURLY RATE IS INSUFFICIENT TO RECOVER FULL COSTS, THE CLIENT WILL BE CHARGED ADDITIONAL FEES TO INSURE FULL COST RECOVERY
- MAINTAIN THE OUT-OF-DISTRICT TRAVEL HOURLY RATE OF $100
- MAINTAIN THE PUBLIC PROTECTIVE SERVICES HOURLY RATE (EMERGENCY MEDICAL SERVICE PROVIDERS, FIRE DEPARTMENTS AND LAW ENFORCEMENT AGENCIES) OF $105
- SET THE ADULT BASIC EDUCATION HOURLY RATE AT $65
- SET THE TESTING SERVICES HOURLY RATE AT $65
- MAINTAIN THE “LEARN-THROUGH-BURN” FLAT FEE FOR FIRE DEPARTMENTS OF $800, AND CREATE A SECOND INVOICE FOR THE FIRE DEPARTMENT TO OBTAIN FULL COST RECOVERY
- MAINTAIN THE PER-STUDENT FLAT FEE FOR WISCONSIN EMERGENCY MANAGEMENT TECHNICIAN TRAINING AT $550 (PLUS, IF APPLICABLE, OUT-OF-DISTRICT TRAVEL RELATED EXPENSES AS PER CURRENT GUIDELINES)
- THE NICOLET COLLEGE EXECUTIVE DEAN OF ECONOMIC DEVELOPMENT OR DESIGNEE IS AUTHORIZED TO MAKE 38.14 CONTRACT PRICING EXCEPTIONS

FEE INCREASES TO BECOME EFFECTIVE JUNE 1, 2013 FOR INSTRUCTIONAL CONTRACTS AND JULY 1, 2013 FOR TECHNICAL ASSISTANCE CONTRACTS. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

11. **Other Informational Items of the President/Board Members.**
- Full-Time Faculty Additional Performance-based Compensation Plan – Chairperson Zimmerman reviewed the plan stating he understands the apprehension of faculty to try something new and/or different, but would like to try it, and suggested moving forward with the plan.
- Marketing Award – President Burmaster commended the Communications Department for receiving a “Gold” Paragon Award from the National Council for Marketing and Public Relations for their recruitment folder. This is the 14th award the Communications Department has received in the past 4 years.
- Recognition of Student Representative Tony Bellman – President Burmaster thanked Bellman for his service to the Board of Trustees and congratulated him on being selected as the Student Ambassador for Nicolet College.
• District Boards Association (DBA) Update – Board Member Jacobs provided an overview of the DBA meeting in Eau Claire which focused on student success. The summer DBA meeting will be held July 18-20 in Rice Lake, WI.

STATEMENT OF UNDERSTANDING
The Board of Trustees directs the administration to begin the process of analyzing the HVAC and building/safety code issues of the Learning Resources Center (LRC) with their architects. Recommendations for the remodeling of the LRC should be presented to the Board of Trustees in the fall of 2013 when it will be determined what action will be taken.

PUBLIC INPUT
Michele Regenold commented on agenda item #11.

ADJOURNMENT
HINTZ MADE A MOTION, SECONDED BY PIERPONT, TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.