CALL TO ORDER
Chair Pierpont called the meeting to order at 5:00 p.m. in the University Transfer Center Fireside Room 102 at Nicolet College on the Lake Julia Campus in Rhinelander, Wisconsin.

ROLL CALL
Board members present: Jeaninne Bruguier, Bob Egan (participating via conference phone), David Hintz, Amy Jacobs, Marcie Metropulos (arrived at 5:06 p.m.), Kim Odekirk, Deanna Pierpont, Thomas Umlauf, and Ron Zimmerman.

Board members absent: None

Also present: President Burmaster, Dan Groleau, Tara Johnson, Chuck Komp, Peter Lovance, Roxanne Lutgen, Greg Miljevich, Jim Nuttall, Kyle Rogers of Northwoods River News, Ron Skallerud, Tom Twohig, Kenneth Urban, John Van De Loo, Pete Vanney, Brandon Wirth, and Carol Ann Wirth

Recorder: Anne Bonack
Notice of the meeting was provided to the media and posted.

APPROVAL OF AGENDA

PRESIDENT BURMASTER ASKED THE BOARD TO MOVE AGENDA ITEM NUMBER EIGHT (8) TO FOLLOW AGENDA ITEM NUMBER SIX (6), AND TO MOVE AGENDA ITEM NUMBER NINE (9) MOBILE UNIT INFORMATION PRIOR TO AGENDA ITEM NUMBER SEVEN (7). BRUGUIER MADE A MOTION, SECONDED BY HINTZ TO APPROVE THE AGENDA AS AMENDED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

ROUTINE ITEMS
1. **Public Input.**
   None

CONSENT AGENDA
2. **Action on Minutes of the Regular Meeting – 7/8/13**
3. **Ratification of Business, Industry and Government Contracts**
4. **Recap of Expenses and Approval of Bills Payable**

PIERPONT MADE THE FOLLOWING CORRECTION AND CHANGES TO THE 7/8/13 MINUTES TO READ:
• PAGE 2B, ITEM NUMBER SIX (6) MARKETING/PUBLIC RELATIONS & AWARDS COMMITTEE REPRESENTATIVES – JEANINNE BRUGUIER, BOB EGAN AND AMY JACOBS.
• LEGISLATIVE COMMITTEE REPRESENTATIVES – DEAANNA PIERPONT.

JACOBS MADE A MOTION, SECONDED BY BRUGUIER, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE CONSENT AGENDA, ITEMS 2, 3, AND 4 AS AMENDED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

REGULAR AGENDA

5. Student Profile. Tara Johnson, a pre-nursing student shared with the Board her path to Nicolet. Johnson explained she worked in retail for twenty years and also as an EMT. As an EMT, she knew that nursing was her career goal. She attended an “Adult Returning to Learning” event at Nicolet and registered in the Pre-Nursing Program. Johnson mentioned the difficulty of balancing family and school. She credits the friendly staff, small class size, and flexibility of work-study which has allowed her to return to school and follow her passion. Questions from the Board were addressed by Johnson.

6. Resolution Awarding the Sale of $1,400,000 General Obligation Promissory Notes, Series 2013A. Wisconsin Public Finance Professionals President, Carol Wirth presented the award of sale as a routine follow-up item related to moveable equipment approved in June 2013 that is included in the 2013-2014 budget. Wirth noted Moody’s rating committee reaffirmed Nicolet’s “Aa1” bond rating which results in the final net interest rate of 2.07%. Questions from the Board were addressed by Wirth.

JACOBS MADE A MOTION, SECONDED BY ODEKIRK, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE RESOLUTION AWARDING THE SALE OF $1,400,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2013A. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

7. Proposal for the Learning Resources Center (LRC) Remodeling Projects. In response to direction from the Board of Trustees to begin the process of analyzing the HVAC and building/safety code issues of the Learning Resource Center (LRC) with College architects, SDS Architect Tom Twohig recommended three remodeling projects to address the most critical facility needs:
   1. HVAC Remodeling - HVAC, electrical, and plumbing infrastructure replacement for 43-year-old systems.
   2. Code Compliance – issues pertaining to code changes since 1970 in stairwells, mezzanine, fire alarm system, ADA issues, elevator, public restroom.

Questions from the Board were addressed by Architect Twohig and Vice President Lutgen. Facilities Director Vanney then led the Board through the remodeled University Transfer Center HVAC systems to provide a point of comparison prior to viewing the three most critical facility needs in the Learning Resources Center identified by Architect Twohig.

8. Mobile Unit. President Burmaster invited Board members to view the Mobile Welcome Center, parked across from the Learning Resources Center after the upcoming tour. The Mobile Welcome Center will focus on reaching out to prospective students in their own communities.
9. **Tour of the Learning Resources Center (LRC).** Vice President Lutgen and Facilities Director Vanney led the Board on a tour in the LRC of the three most critical facility needs in the LRC identified by Architect Twohig.

10. **Other Informational Items of the President/Board Members.**

- **FCC Licenses** – President Burmaster explained Nicolet has two FCC licenses: One for Educational Broadband Service (EBS), and one for safety transmission. Nicolet is currently using the licenses.
- **Nicolet College Video** – The video showcasing Nicolet College was viewed by the Board. The video was also shown at the WTCS State Board meeting that was held at Nicolet in July 2013. Board Chair Pierpont also mentioned former Board Chair Zimmerman was awarded a plaque at the WTCS State Board Dinner in July for his years of service as Chairperson of the Nicolet Board of Trustees. She thanked Zimmerman for his wonderful service and continued support.
- **Update on District Boards Association Meeting** – Board Member Jacobs presented an update of the Summer District Boards Association meeting she attended in Rice Lake, WI. Jacobs mentioned the importance of contacting your local legislator concerning the 2013 Assembly Bill 177. Jacobs also mentioned a presentation she attended describing the two main concerns parents now have regarding their children. (1). Making sure their children find a career passion. (2). The deliverance of a job-ready education. Jacobs shared the Fall District Boards Legal Issues Seminar meeting will be held in November in Waukesha, WI.

**STATEMENT OF UNDERSTANDING**

Chair Pierpont proposed to the Board that Nicolet Administration be directed to prepare a resolution for the September Board meeting, which addresses the three most critical facility needs in the Learning Resources Center identified by Architect Twohig. Chair Pierpont proposed three remodeling projects which would be submitted to the Wisconsin Technical College System State Board for approval.

Extensive discussion followed. During the discussion, Trustee Hintz presented a document he prepared to Board members which outlined his interpretation of Wis. Stats. 67.12 and Legislative Fiscal Bureau Paper #805, together labeled “the referendum rule”. His document also laid out three Board options related to facility remodeling.

Trustee Hintz reiterated his belief that the Board of Trustees should proceed with the proposed remodeling of the Learning Resources Center (LRC) and seek voter approval to borrow the needed $4.5 Million.

Trustees Pierpont, Egan, Odekirk, and Metropulos stressed the importance and responsibility of the Board to maintain facilities. President Burmaster stated that the intent of the state statute was to empower local boards, with Wisconsin Technical College System State Board approval, to operate safe and efficient facilities to meet the needs of the District through standalone remodeling projects not exceeding $1.5 Million per project.

In response to a question from Trustee Hintz, Vice President Lutgen clarified for Board members that the front page of the document prepared by Trustee Hintz omitted the latter portion of Wis. Stats. 67.12, which explains why borrowing timeframes must occur at least 30 days apart.
President Burmaster suggested to the Board that Administration can prepare multiple resolutions for consideration by the Board at the September meeting.

There was consensus among the Board for the following Statement of Understanding:
The Board directs Administration to prepare resolutions for the September 17, 2013 meeting addressing the three most critical facility needs in the Learning Resources Center identified by Architect Twohig.

PUBLIC INPUT
None

ADJOURNMENT

There was a reminder that the September 17, 2013 Board of Trustees meeting would be held at the Peter Christensen Dental Clinic in Lac du Flambeau, WI at 5:00 p.m. as requested by the Board at the June 11, 2013 regular meeting.

JACOBS MADE A MOTION, SECONDED BY BRUGUIER, TO ADJOURN THE MEETING AT 6:46 PM. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.