CALL TO ORDER
Chair Pierpont called the meeting to order at 5:00 p.m. in the University Transfer Center Fireside Room 102 at Nicolet College in Rhinelander, Wisconsin.

ROLL CALL
Board members present: Bob Egan, David Hintz, Amy Jacobs (via conference phone), Kim Odekirk (via conference phone), Deanna Pierpont, Thomas Umlauf (via conference phone), and Ron Zimmerman

Board members absent: Jeaninne Bruguier, Marcie Metropulos

Also present: President Burmaster, Dan Groleau, Sandy Kinney, Chuck Komp, Brigitte Kumbier, Jeff Labs, Roxanne Lutgen, Greg Miljevich, Kyle Rogers of The Northwoods River News, Terry Rutlin, Ron Skallerud, Kenneth Urban, and John Van De Loo

Recorder: Anne Bonack
Notice of the meeting was provided to the media and posted.

APPROVAL OF AGENDA

ZIMMERMAN MADE A MOTION, SECONDED BY HINTZ, TO MOVE AGENDA ITEMS 7D, INFORMATION ON REFERENDUM PROCESS, AND 7B, ARCHITECTURAL TECHNOLOGY PROGRAM UPDATE TO THE FIRST TWO ITEMS ON THE REGULAR AGENDA. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

ROUTINE ITEMS
1. Public Input.
None

CONSENT AGENDA
2. Action on Minutes of the Regular Meeting – 11/19/2013
3. Ratification of Business, Industry, and Government Contracts
4. Status of College Accounts, Operational Cost, Recap of Expenses, and Approval of Bills Payable

ZIMMERMAN MADE A MOTION, SECONDED BY EGAN, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE CONSENT AGENDA, ITEMS 2, 3, AND 4. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.
REGULAR AGENDA

7d. Information on Referendum Process. Executive Director Kinney shared her findings with the Board regarding the referendum process, the financial impacts, and the public information process as requested at the November Board of Trustees meeting. Kinney explained the referendum timeline would take 16 to 21 months for a feasibility study, preparation of public and legal information materials, a public information campaign, a referendum vote, project approval, and construction. For construction to occur during the summer of 2016, the process would need to start between July, 2014 and February 2015. The cost of the process can vary, and would typically include a feasibility study, legal costs, election costs, and public information costs. Questions from the Board were addressed by Kinney.

7b. Architectural Technology Program. Architectural Technology Instructor Jeff Labs provided an overview of the program, which is in its second full year of operation. Labs explained there are currently 20 students enrolled in the program. The first students will graduate from the program in May, 2014. Labs mentioned the overall job market is gaining strength, and the graduates will be in high demand. Some of the students have already secured full-time employment upon graduation, and some are currently working part-time while attending school. Labs noted Nicolet is one of seven colleges in the Wisconsin Technical College System that offers this program. Questions from the Board were addressed by Labs.

5. Pipefitting Apprentice Program Reinstatement. Dean Kumbier asked the Board to reinstate the Pipefitting Apprentice Program. Kumbier explained several years ago, Nicolet College discontinued the Pipefitting Apprenticeship due to limited demand by district employers. The recent purchase of the Rhinelander paper mill has resulted in a renewed demand for the program, and the need is expected to continue growing. Questions from the Board were addressed by Kumbier.

ZIMMERMAN MADE A MOTION, SECONDED BY EGAN, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE REINSTATEMENT OF APPRENTICE-RELATED INSTRUCTION FOR PIPEFITTING, A PREVIOUSLY APPROVED PROGRAM AT NICOLET COLLEGE. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

6. Resolution Authorizing the Redemption of the District’s General Obligation Promissory Notes, Series 2006A, Dated September 1, 2006. Director Van De Loo explained a savings to the District of $28,687.50 would be achieved by applying funds on hand to call the 2015 and 2016 maturities of the 2006A Notes for redemption on April 1, 2014. Questions from the Board were addressed by Van De Loo.

ZIMMERMAN MADE A MOTION, SECONDED BY HINTZ, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE RESOLUTION AUTHORIZING THE REDEMPTION OF THE DISTRICT’S GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2006A, DATED SEPTEMBER 1, 2006. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

7. Other Informational Items of the President/Board Members.
   a. Contracts at Less than Full Cost Recovery – Executive Dean Skallerud reported there are no contracts to report for this quarter.
c. Student Profile – The Architectural Technology student was not able to present due to weather conditions.

e. Information on the Accreditation Process – Vice President Urban presented an overview of the accreditation process and timeline being used to prepare for Nicolet’s reaccreditation by the Higher Learning Commission in 2015.

STATEMENT OF UNDERSTANDING

PUBLIC INPUT

None

ADJOURNMENT

HINTZ MADE A MOTION, SECONDED BY ZIMMERMAN, TO ADJOURN THE MEETING AT 5:48 P.M. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.