CALL TO ORDER
Chairperson Pierpont called the meeting to order at 5:00 p.m. in the University Transfer Center Fireside Room 102 at Nicolet College in Rhinelander, Wisconsin.

ROLL CALL

Board members absent: Amy Jacobs

Also present: President Burmaster, Dan Bruso, Dan Groleau, Sandy Kinney, Chuck Komp, Chuck Kopp, Warren Krause, Brigitte Kumbier, Roxanne Lutgen, Bob Martini, Gayle Rutlin, Terry Rutlin, Heather Schallock, Ron Skallerud, Dave Stoffal, Kenneth Urban, and John Van De Loo

Recorder: Anne Bonack
Notice of the meeting was provided to the media and posted.

APPROVAL OF AGENDA
PRESIDENT BURMASTER REQUESTED REGULAR AGENDA ITEM NUMBER SEVEN (7) BE MOVED TO THE FIRST ITEM ON THE REGULAR AGENDA DUE TO TIME CONSTRAINTS OF THE PRESENTERS. EGAN MADE A MOTION, SECONDED BY HINTZ, TO APPROVE THE AGENDA AS AMENDED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

ROUTINE ITEMS
1. Public Input
   None

CONSENT AGENDA
3. Ratification of Business, Industry, and Government Contracts
4. Ratification of Credit Based Program Contract
5. Status of College Accounts, Operational Cost, Recap of Expenses, and Approval of Bills Payable

ZIMMERMAN MADE A MOTION, SECONDED BY ODEKIRK, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE CONSENT AGENDA, ITEMS 2, 3, 4 AND 5. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.
REGULAR AGENDA

7. **Friends and Partners Award and the Dr. Robert Steger Professional Development Award.**
Foundation President Martini presented the Friends and Partners Award to the Oldenburg Group. Martini stated special recognition goes to the Oldenburg Group for all the assistance they give to Nicolet College. Dan Bruso accepted the award on behalf of the Oldenburg Group. Bruso stated the Oldenburg Group has enjoyed working with Nicolet for the past 25 years and greatly appreciates the recognition.

Foundation Executive Director Schallock stated the Dr. Robert Steger Professional Development Award was given to Culinary Instructor Vicki Mendham. Schallock accepted the award on behalf of Mendham, who is currently attending the National Restaurant Association Trade Show in Chicago, which is the conference the award is funding. Board Member Zimmerman asked that Mendham provide a report to the Board at a future meeting regarding the conference she was attending.

6. **Nicolet Community Scholar Award Overview/Student Profile.** Nicolet Foundation Executive Director Schallock provided an overview of the Nicolet Community Scholar Award. Schallock explained the awards are full-ride scholarships offered to one graduating senior at each of the eleven high schools within the Nicolet district. Students must meet certain criteria to qualify for the award.

Nicolet Foundation Executive Director Schallock introduced Brigette Schmidt who is a participant in the first Nicolet Community Scholar Award cohort. Schmidt shared she was born in Rhinelander, raised in Three Lakes, and is a 2013 graduate of Three Lakes High School. After earning her associate’s degree from Nicolet in 2015 in Business Management, Schmidt plans to attend Kendall College in Chicago specializing in baking and pastry. After attaining her bachelor’s degree at Kendall, Schmidt hopes to return to the area to someday open her own bakery.

8. **Modification of the 2013-2014 Budget.** Director of Accounting and Business Services Van De Loo presented a modification of the 2013-2014 budget. Van De Loo explained the budget modification reflects adjustments to the budgeted revenues and expenditures related to net new construction, additional grants, equipment, federal student aid, and the early payoff of debt.

ZIMMERMAN MADE A MOTION, SECONDED BY UMLAUF THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE MODIFICATION OF THE 2013-2014 BUDGET TO REFLECT A CHANGE IN REVENUES AND EXPENDITURES RELATED TO NET NEW CONSTRUCTION, ADDITIONAL GRANTS, EQUIPMENT, FEDERAL STUDENT AID, AND THE EARLY PAYOFF OF DEBT IN ACCORDANCE WITH THE WISCONSIN STATE REQUIREMENTS. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

9. **2014-2015 Budget Update.** Director of Accounting and Business Services Van De Loo provided a summary of the 2014-2015 Nicolet College proposed budget. Van De Loo stated state aid revenue is changing due to the shift in funding from local operational property taxes. Van De Loo added the debt service tax levy will remain at the same dollar amount as the 2013/2014 budgeted level. Questions from the Board were addressed by Van De Loo.

10. **Performance-Based Funding Criteria.** Vice President Urban explained the selection process for the Wisconsin Technical College System Performance-Based Funding criteria. Data will be collected
and efforts will continue for all nine criteria, but seven of the nine criteria must be selected by each college for 2014-2015 funding.


1. PLACEMENT RATE OF STUDENTS IN JOBS RELATED TO STUDENTS' PROGRAMS OF STUDY.
2. NUMBER OF DEGREES AND CERTIFICATES AWARDED IN HIGH-DEMAND FIELDS.
3. NUMBER OF PROGRAMS OR COURSES WITH INDUSTRY-VALIDATED CURRICULUM.
4. TRANSITION OF ADULT STUDENTS FROM BASIC EDUCATION TO SKILLS TRAINING.
5. NUMBER OF ADULTS SERVED BY BASIC EDUCATION COURSES, ADULT HIGH SCHOOL, OR ENGLISH LANGUAGE LEARNING COURSES, COURSES THAT COMBINE BASIC SKILLS AND OCCUPATIONAL TRAINING AS A MEANS OF EXPEDITING BASIC SKILLS REMEDIATION, AND THE SUCCESS RATE OF ADULTS COMPLETING SUCH COURSES.
6. PARTICIPATION IN STATEWIDE OR REGIONAL COLLABORATION OR EFFICIENCY INITIATIVES.
7. TRAINING OR OTHER SERVICES PROVIDED TO SPECIAL POPULATIONS OR DEMOGRAPHIC GROUPS THAT CAN BE CONSIDERED UNIQUE TO THE DISTRICT.

EGAN - AYE, HINTZ – AYE, ODEKIRK – AYE, PIERPONT – AYE, UMLAUF – AYE, ZIMMERMAN – AYE. MOTION CARRIED UNANIMOUSLY ON A ROLL CALL VOTE.

11. Other Informational Items of the President/Board Members.
   a. Recognition of Student Representative Brigitte Schmidt – President Burmaster thanked Schmidt for her service as the Student Representative to the Board of Trustees for 2013-2014.
   b. District Boards Meeting Report – Chairperson Pierpont provided a report for both Board Member Jacobs and herself. Pierpont stated the 2014 ACCT Leadership Congress Conference will be held in Chicago in October. Pierpont encouraged Board Members to attend the conference.
   c. 2014-2015 Board of Trustees Meeting Schedule – President Burmaster presented the 2014-2015 meeting schedule. The schedule was accepted by all present.
   d. Replacement of Theatre Seats – Director Van De Loo explained the replacement of the 40 year-old theatre seats and installation of hand rails is a safety issue. The installation will occur in late July or early August and will be part of the capital budget for next year. Questions from the Board were addressed by Van De Loo.

STATEMENT OF UNDERSTANDING

PUBLIC INPUT
   None
CLOSED SESSION

12. Closed Session
HINTZ MADE A MOTION, SECONDED BY EGAN AT 5:53 P.M. THAT IN ACCORDANCE WITH WISCONSIN STATUTE 19.85 (1) (c) THE BOARD WILL MEET IN CLOSED SESSION TO CONDUCT PRESIDENT BURMASTER’S PERFORMANCE APPRAISAL. ROLL CALL VOTE: EGAN – AYE, HINTZ – AYE, PIERPONT – AYE, UMLAUF – AYE, ZIMMERMAN – AYE. MOTION CARRIED UNANIMOUSLY ON A ROLL CALL VOTE.

OPEN SESSION

13. Open Session

The Board of Trustees conducted the performance appraisal for President Burmaster.

ADJOURNMENT
ZIMMERMAN MADE A MOTION, SECONDED BY HINTZ, TO ADJOURN THE MEETING AT 6:36 PM. ROLL CALL VOTE: EGAN – AYE, HINTZ – AYE, PIERPONT– AYE, UMLAUF – AYE, ZIMMERMAN – AYE. MOTION CARRIED UNANIMOUSLY ON A ROLL CALL VOTE.