Reverse Transfer Agreement

Nicolet Area Technical College and University of Wisconsin – Madison

I. This agreement facilitates the reverse transfer of credit from the University of Wisconsin – Madison to Nicolet Area Technical College for students who have transferred from Nicolet Area Technical College to the UW-Madison. This reverse transfer of credit is intended to add accumulated credits for the awarding of an associate’s degree at Nicolet Area Technical College.

Nicolet Area Technical College and the University of Wisconsin – Madison will maintain the integrity of their separate requirements and enter into this agreement as cooperating institutions.

The following sections describe separate procedures for students who transferred prior to this agreement and for students who plan to transfer after the effective date of this agreement.

a. For Nicolet Area Technical College students who have transferred prior to the signing of this agreement:

i. Annually at the end of the spring semester the UW-Madison Office of the Registrar will provide Nicolet Area Technical College with UW-Madison directory information for students who:

   1. transferred from Nicolet Area Technical College to the University of Wisconsin
   2. transferred with a minimum of 16 credits from Nicolet Area Technical College
   3. have completed at least 15 credits in residence at UW-Madison (i.e., enrolled as a UW-Madison degree-seeking student)

ii. Nicolet Area Technical College will notify these students of their potential eligibility to receive an associate’s degree for coursework successfully completed at the technical college and UW-Madison. Nicolet Area Technical College will provide information on the associate’s degree reverse transfer application process. The notification will include the information that submission of the associate’s degree reverse transfer application will serve as the student’s simultaneous approval and/or consent for UW-Madison to release the student’s demographic and academic data to Nicolet Area Technical College.
iii. Nicolet Area Technical College will send UW-Madison the list of students who have completed the associate’s degree reverse transfer application. UW-Madison will provide the confidential student data, as listed below, to Nicolet Area Technical College.

b. Nicolet Area Technical College students who plan to transfer to UW-Madison after the effective date of this agreement will be asked to sign a Participation Agreement and Consent of Disclosure of Records release (Addendum A) at the time they request a Nicolet Area Technical College transcript be sent to UW-Madison for admission review. If the Nicolet Area Technical College student is admitted to, and subsequently enrolls at UW-Madison, a Participation Agreement and Consent of Disclosure of Records form is on file for the student and the student has:
   i. transferred with a minimum of 16 credits from Nicolet Area Technical College
   ii. completed at least 15 credits in residence at UW-Madison (i.e., enrolled as a UW-Madison degree-seeking student)
   iii. Nicolet Area Technical College will notify these students of their potential eligibility to receive an associate’s degree for coursework successfully completed at the technical college and UW-Madison. Nicolet Area Technical College will provide information on the associate’s degree reverse transfer application process.
   iv. UW-Madison will exchange the following data elements with Nicolet Area Technical College:
      1. First Name
      2. Last Name
      3. Middle Name
      4. Birth Date
      5. Matriculation Term
      6. Social Security Number – Last 4 digits
      7. Course - Term
      8. Course - Session
      9. Course - Subject Description
      10. Course - Course Number
      11. Course - Title
      12. Course - Credits
      13. Course - Grade

   v. Nicolet Area Technical College will evaluate the UW-Madison credit(s) earned, in combination with the Nicolet Area Technical College credit(s) earned and notify the students as to the outcome of the associate’s degree reverse transfer application.

   vi. All advising for reverse transfer students seeking the Nicolet Area Technical College associate degree will be provided by Nicolet Area Technical College.

The following section outlines commitments made by both UW-Madison and Nicolet Area Technical College to ensure the successful implementation of this agreement.
II. Each signatory of this agreement agrees to:

   a. Share student information in a manner that complies with the Family Educational Rights and Privacy Act guidelines, parameters of the law, and regional accrediting agencies;
   b. Develop a method to track the success of the initiative and share results on an annual basis;
   c. Develop and document, and share the system, processes, and communication supporting the agreement;
   d. Maintain and house a copy of this document in their respective offices; and
   e. Use current standards for electronic exchange of academic data for students moving between Nicolet Area Technical College and the University of Wisconsin – Madison.

III. Qualified students applying to Nicolet Area Technical College or UW-Madison during or after the semester of this document’s signing shall be considered under this agreement.

IV. This agreement shall terminate June 30, 2024, if the parties fail to actively review and renew the agreement.

V. If either party wishes to terminate this agreement, written notice of termination shall be given in writing at least 120 days prior to the effective date of termination.

Paul M. DeLuca, Jr.
Provost and Vice Chancellor for Academic Affairs
University of Wisconsin – Madison

Elizabeth Burmaster
President
Nicolet Area Technical College
Addendum A

Nicolet Area Technical College and University of Wisconsin – Madison

Reverse Transfer Agreement

The Nicolet Area Technical College and University of Wisconsin - Madison agreement facilitates the reverse transfer of credit from the University of Wisconsin – Madison to Nicolet Area Technical College for students who have transferred from Nicolet Area Technical College. This reverse transfer of credit is intended to add accumulated credits for the awarding of an associate’s degree at Nicolet Area Technical College.

Participation Agreement and Consent of Disclosure of Records

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Nicolet Area Technical College ID</th>
</tr>
</thead>
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In support of the Nicolet Area Technical College and University of Wisconsin – Madison agreement, the University of Wisconsin – Madison will electronically exchange the following confidential data with Nicolet Area Technical College:

I. First Name
II. Last Name
III. Middle Name
IV. Birth Date
V. Matriculation Term
VI. Social Security Number – Last 4 digits
VII. Course - Term
VIII. Course - Session
IX. Course - Subject Description
X. Course - Course Number
XI. Course - Title
XII. Course - Credits
XIII. Course - Grade

By signing below, I give permission to the University of Wisconsin – Madison to release my demographic and academic data to Nicolet Area Technical College in support of the Reverse Transfer Agreement. I understand that my confidential records will be used only for the purposes of this program. I also understand that this consent will remain in effect indefinitely unless revoked in writing.

_________________________  ______________________
Signature                      Date