

Mission: *In service to the people of Northern Wisconsin, we deliver superior community college education that transforms lives, enriches communities, fosters economic development, and expands employment opportunities.*

Vision Statement: *To be a model college recognized for educational excellence and valued as a vital resource by the people of Northern Wisconsin.*

NICOLET COLLEGE DISTRICT BOARD REGULAR MEETING MINUTES

**Tuesday, March 19, 2024
4:30 p.m. – Regular Meeting**

1. CALL TO ORDER | OPEN MEETING STATEMENT

Board Chair Lazear called the meeting to order at 4:31 pm

2. ROLL CALL

Board members present: Bob Egan, Dianne Lazear, Bob Martini, Bob Mott, Joe Salzer

Not present: Abbey Dall

Joining later: Scott Foster, Stephanie Schmidt joined at 4:40pm, Melinda Young, joined at 4:42pm

Others present: President Ferrel, Greg Miljevich, Patrick Burns, Erika Warning-Meyer, Laura Wind-Norton, Michelle Hartness, Al Javoroski, Kristina Aschenbrenner, Heather Schallock, Jeff Labs, Gary Zarda

Attending Virtually: Aaron Panke, Jeremy Van Camp, Mark Karp, Lisa Young, Moira McKinney-Steffen, Ellen Mathein, Jenna Jirik, Jason Goeldner, Gayle Shanks

Recorder: Kris Peeters

3. PUBLIC INPUT

Peeters reported that there were no requests for public input.

4. APPROVAL OF AGENDA

MOTION: MOTT MADE A MOTION, SECONDED BY EGAN, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

CONSENT AGENDA

*5. Approval of the Minutes of the Regular Meeting on 2/20/24

*6. Ratification of HSED Contracts and Credit-Based High School Program Contracts **No Contracts for March**

*7. Ratification of Business, Industry, and Government Contract(s)

*8. Recap of Expenses, Status of College Accounts, Operational Cost Recap of Expenses, and Approval of Bills Payable

*9. Employee Hires and Exits, February – March 2024

MOTION: MARTINI MADE A MOTION, SECONDED BY EGAN, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE CONSENT AGENDA WITH REVISIONS TO REGULAR MEETING MINUTES 2/20/24, #12 MOTION AND SECOND. CARRIED UNANIMOUSLY ON A VOICE VOTE.

REGULAR AGENDA

- *10. Board Policy Review – President Ferrel briefed the board on revisions to BP 1.01 Mission, 1.02 Vision, 1.03 Values, 1.04 Nicolet 2020, and 1.05 Core Abilities and action to approve current 1.01, 1.02, 1.03 1.05 and amended 1.04. Team updates on: BP 2.17; BP 4.0; BP 2.0, Group 2.

MOTION: THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE CURRENT BP 1.01, 1.02, 1.03 1.05 AND AMENDED 1.04. MARTINI MADE A MOTION, SECONDED BY MOTT. SCHMIDT AND YOUNG ABSTAINED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

- *11. District Services Map Briefing: By board request from June 2023, Christin Van Kauwenberg, Director of Business Intelligence presented a map showing services and participation in all regions of the district.

12. Student Success Indicators Briefing – Christin Van Kauwenberg, Director of Business Intelligence and Laura Wind-Norton, Vice President of Academic Services, with the Board Indicators Committee (Foster, Lazear, Salzer, Schmidt, Ferrel), explained the Board's Student Success Indicators.

13. New Program Concept – Field Service Technician – Jeff Labs, Dean of Trade, Industry, and Apprenticeship presented a new program concept for Field Service Technician. The Board was asked to approve the new program concept.

MOTION: THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE APPROVE THE NEW FIELD SERVICE TECHNICIAN PROGRAM CONCEPT. MOTT MADE A MOTION, SECONDED BY EGAN. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

14. Board Retreat – Chair Lazear proposed a late July or early August goal setting retreat. The Board stated their preference for a one full day session in August.

15. Budget Process Update – Chair Lazear, with input from Vice President of Administration, Kristina Aschenbrenner, discussed the BOT informational sessions and presented the ongoing budget preparation timeline.

16. Enterprise Resource Planning (ERP) Update – Regis Brost, Information Technology Instructor and ERP Project Manager, provided an update on the ERP implementation.

17. Well Testing Update – Kristina Aschenbrenner, Vice President of Administration, updated the Board on the request from the City of Rhinelander to drill test wells at Nicolet College.

18. Items for Information Only – Not for Board Action

- Board of Trustee Handbook and Orientation – Chair Lazear updated
- Narcan Training – Update President Ferrel
- Board Appointment Process Meeting March 18 – Bob Egan (Employer), Stephanie Schmidt (Employee) and Eric Burke (School District Administrator)
- District Boards Association (DBA) – Nicolet College to host the DBA's Spring meeting on Friday, March 22 and Saturday morning, March 23, 2024.
- BOT Mtgs – April 16, May 21
- Facilities Master Plan – Save the Date for April 17 at 11:00 a.m. presentation of findings (Virtual option available)
- Commencement – Saturday, April 20, 2024, Hodag Dome
- Watch for 2024-25 Board Budget information sessions.
- Complete Statement of Economic Interest due by 4/30/24
- BOT Special Mtg – closed session: June 13, 2024, from 4-5:30 p.m.
- BOT Mtg – June 18
- Organizational Mtg – Monday, July 8 per Wis. Stats. 38.08(3)

- * **NOTE:** Accolades from Bob Martini to our marketing team on their recently received 2023 Paragon Awards. Nicolet College won top honors with a Gold award for its television/video paid advertisement (series) and a Silver award for website design.

STATEMENT OF UNDERSTANDING

- Budget reviews: Broad overview at regular April Board meeting. Informational budget update in a May special session. A budget review video will be provided to the Board before the regular June Board meeting.
- Trustees will be polled on their preference regarding a July or August, one day retreat.

ADJOURNMENT

MARTINI MADE A MOTION SECONDED BY EGAN AT 6:54 PM TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

AMENDED

BP 1.04 Strategic Planning

Revised: March 2024

The President will develop a new strategic plan with the Board and college community at least every five years and present for Board approval. On an annual basis, the President and Board will revise the strategic plan as needed. On at least a biennial basis, the President will complete the development of aligned tactical/department plans.