

NICOLET COLLEGE DISTRICT BOARD  
REGULAR BOARD MEETING  
Meeting Minutes  
Tuesday, August 20, 2024

1. **CALL TO ORDER/OPEN MEETING STATEMENT**

Board Chair Dall called the meeting to order at 4:31 p.m.

2. **ROLL CALL**

Board members present: Eric Burke, Stephanie Byers, Abbey Dall, Dianne Lazear, Bob Martini, Job Salzer (joined 4:39)  
Board Members virtual: Bob Egan, Bob Mott, Melinda Young

Also present: Kate Ferrel, Laura Wind-Norton, Jeremy VanCamp, Patrick Burns, Kristina Aschenbrenner, Al Javoroski, Bobbi Fields, Heather Schallock, Michelle Hartness, Casey Lehmann

Virtual attendees: Jenna Jirik, Cindy Domaika, Ellen Mathein, Gary Zarda

Recorder: Kris Peeters

Notice of the meeting was provided to the media and posted.

3. **PUBLIC INPUT**

Peeters reported there were no requests for public input.

4. **APPROVAL OF AGENDA**

**MOTION:** BURKE MADE A MOTION, SECONDED BY DALL, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA AS PRESENTED, MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

**APPROVAL OF CONSENT AGENDA**

5. Approval of the Minutes of the Regular District Board Annual Organizational Meeting on July 8, 2024
6. Approval of the Minutes of the District Board Special Meeting, Review Title IX Related Policies on July 29, 2024
7. Approval of the Minutes of the Special Meeting on July 30, 2024 – Oath of Office
8. Ratification of HSED Contracts and Credit-Based High School Program Contracts #No Contracts
9. Ratification of Business, Industry, and Government Contracts
10. Recap of Expenses, Status of College Accounts, Operational Cost Recap of Expenses, and Approval of Bills Payable
11. Employee Hires and Exits, July – August 2024

**MOTION:** MARTINI MADE A MOTION, SECONDED BY MARTINI, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE CONSENT AGENDA ITEMS 7-13. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

14. **WeSay@Nicolet Briefing:** Jeremy VanCamp, Director of Human Resources/Title IX Coordinator, briefed the Board on preliminary results of the WeSay@Nicolet 2024 Survey.
15. **Three-Year Facilities Planning Guide Approval:** Pete Vanney, Director of Facilities, presented an overview of the Nicolet College Three-Year Facilities Plan and asked for the Board's approval to submit the plan to the Wisconsin Technical College System State Board.

**MOTION:** MARTINI MADE A MOTION, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE 2024-25 THREE-YEAR FACILITIES PLANNING GUIDE. MOTION SECONDED BY DALL. ROLL CALL VOTE TO APPROVE THE 2024-25 THREE-YEAR FACILITIES PLANNING GUIDE. BURKE– YES; EGAN – YES; DALL – YES, LAZEAR – YES,

MARTINI – YES, SALZER – YES, YOUNG – YES. MOTION CARRIED UNANIMOUSLY ON A ROLL CALL VOTE.

16. **Environmental Scan**: Christin Van Kauwenberg, Director of Business Intelligence, provided a Summer 2024 data briefing.

17. **DISTRICT BOARDS ASSOCIATION COMMITTEE APPOINTMENTS**

The following Board Members offered to serve as representatives on the District Boards Association Committees for 2024-2025.

- Board of Director Member (2024-2026) – Dall
- External Partnerships – Martini
- Internal Best Practices – Lazear

18. **Board Policy**: President Ferrel updated the Board, on Board Policy review process.

19. **Numbering incorrect on agenda**. #19 missed.

20. **Items for Information Only – Not for Board Action**

- \* Health Insurance follow-up from Kristina Aschenbrenner, Vice President of Administration

August | September

- Board and Staff Planning Session – Red Oak Building, Room 202. Thursday, August 7, 2024, from 8:30 am – 2:00 pm
- Annual Conflict of Interest Statement for 2024-2025 distributed to Board Members for signatures
- District Boards Association is sponsoring a 2-day ACCT Trustee Leadership training in Wisconsin. Registrations are paid by DBA. Place and dates to be announced.

2024 Board Meeting Schedule

- August 20
- September 17
- October 15 (may need to flex to October 22 or 29 due to Tax Levy timing.)
- November 19
- December 17

2025 Board Meeting Schedule

- January 21
- February 18
- March 18
- April 15
- May 20
- June 17
- July 7 - Annual Organizational Mtg

**STATEMENT OF UNDERSTANDING**

- Survey/email to set up a meeting for either July 29 or 30 and work on 4.0 Board Policies. Need to be approved before August 1. Kristina will lead this work.
- The committee for 2.17 will also have to reconvene.

**ADJOURNMENT**

LAZEAR MOVED TO ADJOURN THE MEETING, SECONDED BY YOUNG. THE MEETING ADJORNED AT 6:35 P.M. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.