

**NICOLET COLLEGE DISTRICT BOARD
REGULAR BOARD MEETING
Meeting Minutes
Tuesday, December 17, 2024**

1. CALL TO ORDER/OPEN MEETING STATEMENT

Vice Chair Martini called the meeting to order at 4:36 p.m.

2. ROLL CALL

Board members present: Eric Burke, Abbey Dall (5:19 pm), Dianne Lazear, Bob Martini, Bob Mott, Job Salzer, Melinda Young (Virtual)

Also present: President Ferrel, Al Javoroski, Gary Zarda, Jenna Allen, Angelo Guercio, Heather Schallock, Bobbi Fields, Joe Hegge, Laura Wind-Norton, Mandy Hein, Ellen Mathein, Mitch Below, Vicki Mendham, Seda Raspotnick, Chris Hoessel. Virtual attendees Jason Goeldner, Michelle Hartness, Patrick Burns, Daniel Klein, Wipfli and Rob Ganschow, Wipfli.

Recorder: Kris Peeters

Notice of the meeting was provided to the media and posted.

*Board Chair Dall and President Ferrel requested a moment of reflection, in recognition of Trustee Bob Egan who passed away on October 21, 2024.

3. PUBLIC INPUT

Peeters reported there were no requests for public input.

4. APPROVAL OF AGENDA

MOTION: MOTT MADE A MOTION, SECONDED BY BURKE, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA AS PRESENTED, MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

APPROVAL OF CONSENT AGENDA

*5. Approval of the Minutes of the Regular Meeting November 17, 2024

*6. Ratification of HSED Contracts and Credit-Based High School Program Contracts

*7a. Ratification of Business, Industry, and Government Contracts (Lac du Flambeau, Pukall, Bureau of Traffic Safety)

*7b. Ratification of Business, Industry, and Government Contracts (Rhineland HS)

*8. Recap of Expenses, Status of College Accounts, Operational Cost Recap of Expenses, and Approval of Bills Payable

9. Employee Hires and Exits, November 2024

MOTION: LAZEAR MADE A MOTION SECONDED BY MOTT THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE CONSENT AGENDA ITEMS 5, 6, 7A, 8, 9. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

MOTION: MARTINI MADE A MOTION SECONDED BY MOTT THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE CONSENT AGENDA ITEM 7B. MOTION CARRIED, WITH ONE ABSTENTION (BURKE), ON A VOICE VOTE.

*10. **WTCS Biennial Budget:** Layla Merrifield, WTCS President joined virtually and briefed the Board on the 2025-27 Biennial Budget Request.

11. **Audited Financial Statements**: Rob Ganschow, Partner at Wipfli LLP reviewed the college Financial Statements for the year end June 30, 2024. Board members received an electronic copy of the audit materials prior to the board meeting. The Board, college staff, and staff from Wipfli discussed the draft Financial Statements. No formal vote taken and the audited financials will be presented in January 2025 for Board adoption.
12. **Presidents Evaluation Compensation Committee (PECC)**: Chairperson Dall provided an overview of the PECC. Committee volunteers include Dall and Mott, and the Board has requested Jeremy VanCamp to serve on the committee.
- *13. **School of Business and Entrepreneurship – Featuring Culinary**: Ellen Mathein, Dean, School of Business and Entrepreneurship; Vicki Mendham and Mitch Below, Chef Instructors; Seda Raspotnick and Chris Hoessel, Student Chefs will briefed the board on the growth, impact and vision of the Culinary Program.
14. **Items for Information Only – Not for Board Action**

Commencement – Saturday, May 3 at the Hodag Dome

District Boards Association

- New website: <https://districtboards.org>
- Upcoming Events: <https://districtboards.org/upcoming-events>
 - January 15-16, 2025, Legislative Seminar, Concourse Hotel & WI State Capitol, Madison
 - January 17, 2025, ACCT Governance Leadership Institute, Concourse Hotel, Madison

2025 Board Meeting Schedule

- January 21
- February 18
- March 18
- April 15
- May 20
- June 17
- July 7 – Annual Organizational Meeting

STATEMENT OF UNDERSTANDING

- Dall to follow-up with Byers regarding PECC committee participation this year.
- Kate will follow up regarding reservations for the Top of the Hill Restaurant.
- Next ERP update: With Board approval, are the audit checks and balances being put into place?
- Mott suggested an Addendum to the financial statements showing just the findings in the future. Wipfli to leave management’s response out of the findings – will be in the final submitted.

ADJOURNMENT

YOUNG MOVED TO ADJOURN THE MEETING, SECONDED BY BURKE. THE MEETING ADJOURNED AT 6:53 PM. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.