

February 7, 2025

Attention Student Club Coordinators:

Nicolet College has recently reviewed policies on youth protection procedure and minors on campus, as provided by our insurance provider. To mitigate risk and ensure the safety of minors, the College is in the process of reviewing a new training requirement for all staff. This training will address reporting suspected minor abuse. Since the training is not yet in place, I would like to try to eliminate as much minor traffic as possible to prevent risk.

Human Resources is currently working to develop annual staff training within our ERP to address this need. The training will be similar to the annual FERPA training and the new hire trainings. At this time, the program is not fully developed, and it warrants further review of the approved trainings outlined by the Department of Education before releasing.

Once these training programs are finalized, I will draft a policy outlining all required trainings and submit it to the Strategic Leadership Team for review. Upon approval, I will communicate the updated procedures and training requirements. Until that time, please refrain from allowing minors to attend student clubs or their planning committees.

Thank you for your understanding. Further updates will be shared as the process unfolds.

Sincerely,
Michael Dassler
Manager of Risk, Compliance, and Safety